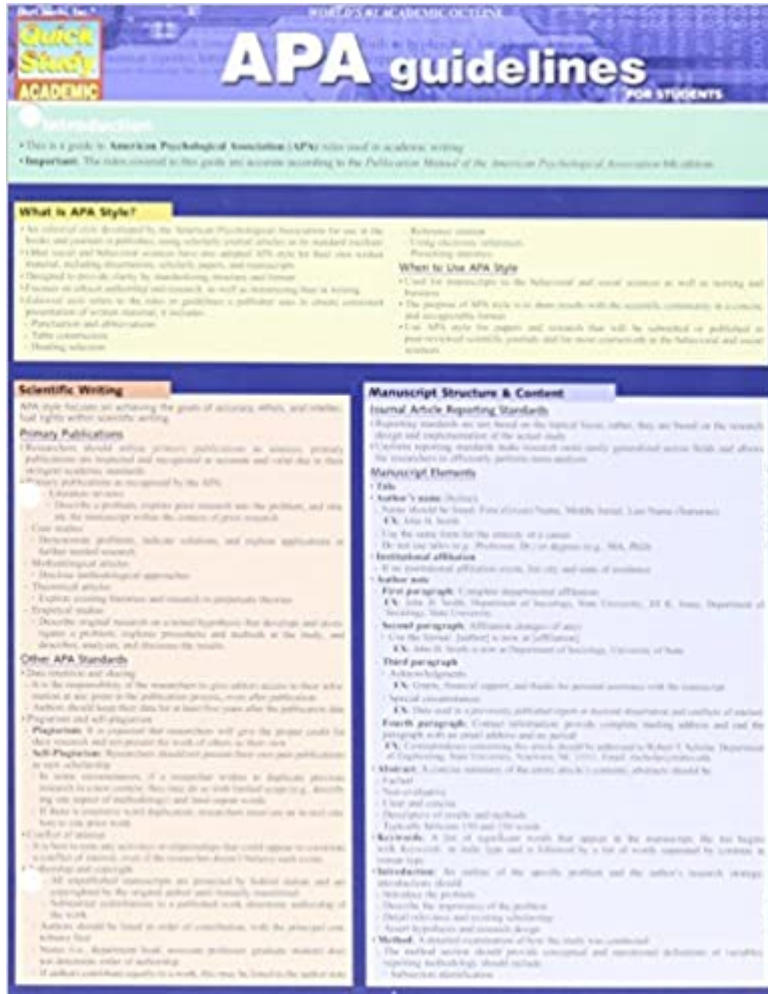


The book was found

Apa Guidelines



APA guidelines
FOR STUDENTS

What is APA Style?

- APA style is developed by the American Psychological Association for use in the social and behavioral sciences, among scholarly journal articles in the standard fields.
- Most social and behavioral sciences have also adopted APA style for their own fields.
- Material, including dissertations, scholarly papers, and manuscripts.
- Designed to provide clarity by standardizing structure and format.
- Focuses on efficient authoring and research, as well as increasing their writing.
- Adheres to the rules on publication a publisher uses to create consistent presentation of written material, it includes:
 - Psychology and other disciplines
 - Table construction
 - Heading selection
 - Reference format
 - Using electronic references
 - Presenting statistics

When to Use APA Style

- Used for manuscripts in the behavioral and social sciences as well as teaching and learning.
- The purpose of APA style is to show results with the scientific community in a concise and accessible format.
- Use APA style for reports and research that will be submitted or published in peer-reviewed scientific journals and for more consistency in the behavioral and social sciences.

Scientific Writing

APA style focuses on achieving the goals of accuracy, ethics, and clarity, but begins with scientific writing.

Primary Publications

- Researchers should submit primary publications as scientific primary publications are inspected and recognized as science and not due to their intelligent academic standards.
- Primary publications are recognized by the APA:
 - Abstracts section
 - Describe a primary journal research into the journal, and also into the manuscript within the context of your research.
 - Case studies
 - Behavioral profiles, behavior relations, and explicit applications in further research context.
 - Methodological articles
 - Describe methodological approaches.
 - Theoretical articles
 - Explicit guiding theories and research in general theory.
 - Empirical studies
 - Describe original research on a theoretical hypothesis that develops and tests together a problem, explains procedures and methods in the study, and describes, analyzes, and discusses the results.

Other APA Standards

- Discipline and clarity
 - It is the responsibility of the researcher to give adequate credit to their work and to any prior in the publication process, even after publication.
 - Authors should keep their data for at least five years after the publication date.
- Preparation and self-plagiarism
 - Plagiarism: It is regarded that researchers will give the proper credit for their research and not present the work of others as their own.
 - Self-Plagiarism: Researchers should not present their own past publications as new scholarship.
 - In some circumstances, if a researcher writes or develops previous research in a new context, they may do so with limited exceptions, describing the nature of methodological and new research.
 - If data is necessary to be duplicated, researchers must use at least one new or old data source.
- Conflict of interest
 - It is best to write any conflicts or relationships that could appear to contradict a conflict of interest, such as the researcher's own financial work.
- Ownership and copyright
 - All unpublished manuscripts are protected by federal statute and are copyrighted by the original author and remain uncopyrighted.
 - Substantial contributions to a published work determine ownership of the work.
 - Authors should be listed in order of contribution, with the principal one, unless they have been assigned equal or joint authorship.
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Manuscript Structure & Content

Journal Article Reporting Standards

- Reporting standards are not based on the typical format, rather, they are based on the research design and implementation of the actual study.
- Journal reporting standards make research more easily generalizable across fields and allows the researchers to efficiently perform meta-analysis.

Manuscript Elements

- Title
- Author's name (initials)
 - Name should be listed: First (Given) Name, Middle Initial, Last Name (Surname)
 - EX: John H. Smith
 - Use the same name for the article at a glance.
 - Do not use initials (e.g., Professor, Dr.) or degrees (e.g., M.A., Ph.D.)
- Institutional affiliation
 - It is an institutional affiliation, location, faculty, and state of residence.
- Author note
 - First paragraph: Complete institutional affiliation
 - EX: John H. Smith, Department of Psychology, State University, 123 E. Street, Department of Psychology, State University
 - Second paragraph: Affiliation changes of note
 - EX: John H. Smith is now at Department of Psychology, University of State
 - Third paragraph: Acknowledgments
 - EX: Grants, financial support, and thanks for personal assistance with the manuscript
 - Special considerations
 - EX: This study is a preliminary, partial report of doctoral dissertation and includes all material.
 - Fourth paragraph: Contact information: provide complete mailing address and e-mail the paragraph with an e-mail address and no postal
 - EX: Correspondence concerning this article should be addressed to Robert T. Schuler, Department of Engineering, State University, 12345, Street, State-Department, State
- Abstract: A concise summary of the entire article's content; abstracts should be:
 - factual
 - non-evaluative
 - brief and concise
 - descriptive of results and methods
 - typically between 150 and 200 words
- Keywords: A list of significant words that appear in the manuscript; the list begins with keywords in bold type and is followed by a list of words separated by semicolons in normal type
- Introduction: An outline of the specific problem and the author's research strategy; introductions should:
 - introduce the problem
 - describe the importance of the problem
 - detail previous research and existing scholarship
 - assert hypotheses and research design
- Method: A detailed explanation of how the study was conducted
 - The method section should provide conceptual and operational definitions of variables
 - reporting methodology, research methods
 - substance of observations



Synopsis

Rules of punctuation, reference citation, structure and format for these commonly used guidelines. Different guidelines will be used depending on the subject area or the professor or teacher. Having a quick reference handy can speed the writing and editing process allowing the writer to focus on the quality of the paper rather than the structure. Suggested uses:

- o Students – Handy reference while writing papers, collect the set of guides you need for your classes to easily switch between styles
- o Professors/Teachers – Keep handy while writing for academic journals in your subject area

Book Information

Series: Quick Study Academic

Cards: 6 pages

Publisher: QuickStudy; Lam Crds S edition (May 31, 2015)

Language: English

ISBN-10: 1423225333

ISBN-13: 978-1423225331

Product Dimensions: 8.5 x 11 x 0.1 inches

Shipping Weight: 0.6 ounces (View shipping rates and policies)

Average Customer Review: 4.4 out of 5 stars 75 customer reviews

Best Sellers Rank: #2,712 in Books (See Top 100 in Books) #7 in Books > Reference >

Words, Language & Grammar > Grammar #13 in Books > Reference > Words, Language & Grammar > Reference #254 in Books > Health, Fitness & Dieting > Psychology & Counseling

Customer Reviews

These guidelines are a perfect reference guide for making sure any research papers are in the APA format. The trifold reference is laminated and can easily be inserted into a 3 ring binder as the holes have already been pre-punched. The colors are bright and it is easy to follow.

Great tool for students to have as a quick reference /overview when writing papers.

This APA guideline has saved my papers so many times it is not funny so many rules it is hard to remember them all I know just as it helped me achieve my Bachelors it will also help me in my quest for my Masters. Thank you for having such great educational products.

Looks small, but its a big 3 fold manual with all APA rules and styles, separated by sections. It has more information than it appears in the sample picture here. Portable enough to carry and durable too.

Clear, concise, and an easy quick-reference guide. After I actually read the book I will determine how accurate/consistent the two are to one another. Daniel

It is not a substitute for the complete APA book, which contains more detailed and less commonly used tools for citations in various fields of study.

It's a little hard to find detailed info on this due to the way it's organized. But the info it has is extremely helpful.

This is the perfect chart to use instead of the book, when you need the information quickly and easily.

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